

# Learn To Read Of St. Lucie County CONFIDENTIAL TUTOR INTAKE FORM

DATE: \_\_\_\_\_

**FULL-TIME RESIDENT:** YES NO  
IF NOT A FULL TIME RESIDENT, WHAT MONTHS ARE YOU  
HERE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

DOB: \_\_\_\_\_

PHONE: \_\_\_\_\_

PLACE OF BIRTH: \_\_\_\_\_

EMAIL: \_\_\_\_\_

RACE: \_\_\_\_\_

**Source of Referral:**

- |                  |                          |
|------------------|--------------------------|
| 1. friend/family | 5. newspaper             |
| 2. library       | 6. Literacy Event        |
| 3. poster/flyer  | 7. Other (specify below) |
| 4. radio         | _____                    |

**Education:**

1. <12 Grade: \_\_\_\_\_
  2. H.S. Diploma
  3. Some College
  4. Undergrad Degree
- Area: \_\_\_\_\_

**Employment Status:**

- |              |                  |
|--------------|------------------|
| 1. Full-Time | 6. Not in Market |
| 2. Part-Time | 7. Seek work     |
| 3. Clerical  | 8. Other         |
| 4. Disabled  | _____            |
| 5. Retired   |                  |

**Occupation:**

- |                 |                |
|-----------------|----------------|
| 1. Professional | 6. Sales       |
| 2. Managerial   | 7. Homemaker   |
| 3. Unemployed   | 8. Agriculture |
| 4. Service      | 9. Retail      |
| 5. Education    | 10. Other      |
- \_\_\_\_\_

**Employer** (Even if retired):

\_\_\_\_\_

Does your (Former) employer have a matching gifts program? Yes No Don't know

**Volunteer and Committee - Interests**

- |               |             |                  |                 |
|---------------|-------------|------------------|-----------------|
| Grant Writing | Newsletter  | Public Relations | Family          |
| Research      | Community   | Clerical/Office  | Board Member    |
| Fund Raising  | Recruitment | Training         | Other Expertise |

**Preferences:**

**Learner:** ESOL Literacy Either

**Time:** AM Afternoon Evening Hours: \_\_\_\_\_

**Day:** Mon. Tue. Wed. Thu. Fri. Sat. Sun

## Tutor Data

**Confidential** Page two

To meet with a student: Do you have access to a car?      Yes      No

Are you near public transportation?      Yes      No

**Special skills or interests:**

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**Area or field of work experience:**

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**Languages, other than English, that you know:**

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Speak      Read      Write

Other schooling: \_\_\_\_\_

Degrees: \_\_\_\_\_

**Can you volunteer in any of these areas?**

Please check which *ones*:

Data entry

Telephoning

Fund raising

Public speaking

Helping with tutor workshops

Office/clerical

Publicity

Grant writing

Mailings

Newsletter

Other: (Please Specify)

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